



99 South Broadway, Saratoga Springs, New York 12866

ABOUT GROUP TOURS

Welcome to the National Museum of Dance & Hall of Fame. Please familiarize yourself with our group tour policies. We will make every effort to provide an enjoyable and memorable experience, whether it's a self-guided or docent-guided tour or a movement class with one of our experienced School of the Arts faculty. Feel free to email me with questions or special requests at tours@dancemuseum.org or by calling (518)-584-2225 x3004. **Mary Anne Fantauzzi, Docent Coordinator**

GROUP TOUR AGREEMENT

Organization _____

Contact _____ Phone _____

Address _____

City _____ State _____ Zip _____

Email _____ Fax _____

Tour Date _____ Arrival _____ Departure _____

Section A)

Rates for Self-Guided Tours

Self-Guided Tour for a Group of 10-15 people:

Adults _____ @ \$6.50 each # Seniors/Students _____ @ \$5.00 each

Children 12 & under _____ @ \$3.00 each

Self-Guided Tour for a Group of 16 + people:

Adults _____ @ \$5.00 each # Seniors/Students _____ @ \$4.00 each

Children 12 & under _____ @ \$2.00 each

Total cost for Section A: \$ _____

Section B)

Rates for Docent-Guided Tours

Check here if you would like a docent-guided tour (optional)
of Docents needed @\$40 each: _____ Time of tour _____
Docent(s): _____

Total cost for Section B: \$40 x _____ docents = \$ _____

Section C)

Movement Class (optional)

Check here if you would like a movement class before or after your tour
Classes cost an additional \$7 per participant. Time of class _____
Type of class _____ Location _____
Instructor(s) _____

Total cost for Section C: \$7 x _____ participants = \$ _____

***TOTAL: A _____ + B _____ + C _____ =**

POLICIES & PAYMENT

All group tour reservations must be received and confirmed within 30 days of the tour date. The signed contract and a 50% non-refundable reservation deposit must be received in order to confirm your tour. The balance must be paid-in-full upon arrival. Cancellation policy: The National Museum of Dance reserves the right to reschedule any tour cancellation request to a future date without penalty or loss of reservation deposit.

Docent-guided tours and movement classes cannot be guaranteed for reservations scheduled less than three weeks before the scheduled tour date. Group participant numbers are set at the time of the reservation. If your participant number decreases on the date of the tour, no refund will be given and the total at the time of reservation must be paid in full. Additional participants must be paid according to the rates listed on the contract. Please plan to arrive 10 minutes prior to the scheduled tour start time.

I have read this agreement and the group tour policies set forth by the National Museum of Dance and agree to abide by them.

Signed by _____ **Date** _____

FOR OFFICE USE ONLY:

Payment: **Credit Card** MC VISA AMEX Amount: _____

Card number _____ Exp. _____ CVV _____

Name on card _____ Zip code _____

Check (Make checks payable to National Museum of Dance) Check # _____

Booked by _____ on _____